

APPROVED FOR  
RELEASE DATE:  
17-Mar-2010

Gerald Hughes - OPF

~~CONFIDENTIAL~~

(b)(3)  
(b)(6)

17 JAN 1961

MEMORANDUM FOR: Director of Personnel

FROM :   
Chief, Career Management Staff

SUBJECT : PMCD Secretarial Study

1. Per our conversation, I am responding on behalf of   
 your draft proposals encompassed in the Subject study.

2. The  task force is very much convinced that some major changes are required to better compensate Agency Secretaries. While the options and recommendations outlined in the draft are certainly worth consideration, we believe that some other options might also be worthy of consideration. During the next several weeks we will comment further on the current study and surface some additional proposals which you may want to present to Agency management.

3. PMCD is to be commended for the initiative and professionalism represented by this study. We are particularly appreciative of their offer to continue to assist our representatives on the DO task force.

Will try and send you additional  
Comments soonest.

did fine job in front of  Secretaries  
on 16 Jan. Thank you for  
making them available.

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